

HIV Community Planning Council
MEMBERSHIP COMMITTEE
Thursday October 11, 2018
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Cesar Cadabes (Co-Chair), Billie Cooper, Ron Hernandez, Gwen Smith, Linda Walubengo

Committee Members Absent: Ed Chitty [E], Elaine Flores, Ken Pearce [E], Cassandra Roberts [E]

Council Members Present: Thomas Knoble

Others Present: Jon-Edmond Abraham, Juba Kalamka, Beth Neary (HHS)

Support Staff Present: Melina Clark, Ali Cone, Mark Molnar

Minutes

1. Introductions

The meeting was called to order at 3:07 pm by Co-Chair Cadabes. Everyone introduced themselves and quorum was established.

2. Review /Approve October 11th 2018 DRAFT Agenda – VOTE

The October 11th 2018 DRAFT Agenda was reviewed and approved by consensus.

3. Review /Approve September 13th DRAFT Minutes – VOTE

The September 13th DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announced two meeting date changes for the month of October. Steering decided to move the meetings due to the fact that so many council members would be absent because of the Harm Reduction Conference.
 - Steering will now take place on Thursday, October 25th from 3-5 pm, 25 Van Ness 8th floor conference room.
 - Full Council will take place on Monday, October 29th from 3:30-6:30pm, 25 Van Ness room 610.

5. Public Comment

- Mr. Abraham voiced his frustration with the Planning Council membership process. He also expressed his concern for the well-being of long-term survivors. He reflected on his life experience and advocated for long-term survivors whose needs are not being met.

6. Demographic Information Update

- CS Cone reviewed the monthly demographic report:
 - This report reflects the addition of Helen Lin. There have been no changes in the last two months.
 - The biggest disparities in membership are still Latino/as, Native Americans and youth. The Council is also slightly under for at-large African American consumers.
 - There are currently no consumers under the age of 44.
 - The Council is also under for 60+ folks.

- CM Cooper asked if folks ever dial in to meetings.
 - CS Molnar noted that this would go against the by-laws and sunshine ordinance. There is one exception, CM Hall, who lives in Sacramento. She abstains from all votes.
- The group also discussed ways to try and recruit American Indian/Alaska Native folks.

7. Council Member Attendance Report/ Council Applicants- VOTE

- Interview/Discuss Prospective Applicant:
 - Juba Kalamka
 - After interviewing the applicant, the group noted that he seems very qualified and passionate about his work.
 - **MOTION: CM Walubengo moves to recommend Juba Kalamka as a member of the HIV Community Planning Council. CM Cooper seconds the motion.**
 - **MOTION PASSES: See column (1) for vote breakdown.**
- Notice of Attendance to be sent
 - CM Lee-Miyaki was sent a notice of attendance.
- Notice of Attendance sent:
- Letters of Probation to be sent:
 - T.J. Lee-Miyaki
 - CS Cone noted that the letter of probation has since been redacted, due to a miscommunication regarding excused absences.
- Letters of Probation sent:
 - Orin Allen (sent August 2018)
 - CS Cone noted that CM Allen has come to two meetings since last month, but is still on probation.
- Review Renewals:
- Request for Leave of Absence:
- Current Leave(s) of Absence:
- Committee Assignments:
 - Ben Cabangun: Council Affairs → Community Engagement
 - **MOTION: CM Walubengo moves to approve the Committee Assignment. CM Hernandez seconds the motion.**
 - **MOTION PASSES: See column (2) for vote breakdown.**
- Resignations/Thank You for Service to the Council:
- Review Exit Interview:
- Dismissal Letters to be sent due to attendance requirements:
- Review Prospective Member Application:

- Michelle Spence.
- The group discussed the applicant and expressed interest in learning more about her.
- **MOTION: CM Walubengo moves to approve the applicant for an interview next month. CM Smith seconds the motion.**
- **MOTION PASSES: See column (3) for vote breakdown.**

- Mentor Program

8. Next Meeting Date & Agenda Items- VOTE

The next Membership Committee Meeting is tentatively scheduled for Thursday, November 8th 2018, 25 Van Ness, 8th Floor Conference Room, SF CA from 3:00-5:00 pm.

Parking Lot:

- Agencies the Council can collaborate with.
- Managing consumer expectations

9. Adjournment

- The Meeting was adjourned at 3:35 pm by Co-Chair Chitty.

Membership Committee

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

October 11, 2018

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1. Cesar Cadabes	P	Y	Y	Y						
2. Ed Chitty	E	-	-	-						
3. Billie Cooper	P	Y	Y	Y						
4. Elaine Flores	A	-	-	-						
5. Ron Hernandez	P	Y	Y	Y						
6. Ken Pearce	E	-	-	-						
7. Cassandra Roberts	E	-	-	-						
8. Gwen Smith	P	Y	Y	Y						
9. Linda Walubengo	P	Y	Y	Y						

Thomas Knoble	P	Y	Y	Y						
Ayes										
Nayes										
Total										